HT
THE HUNGRY TROUT RESORT
WILMINGTON, NEW YORK

PRIVATE EVENT QUESTIONNAIRE

Date:

NAME:

Wedding Venue: Hungry Trout Resort

Guest Count:

Hello,

Please take a moment to complete this questionnaire. This will help familiarize us with the details of your wedding vision and how you would like to see your special evening unfold. We will set up a follow up meeting upon receipt to review the details and discuss our wedding package options and general cost outlines. We look forward to hearing from you soon and thank you for your considering The Hungry Trout for your special day.

INFORMATION

Event:

Groom Name:

Bride Name:

Address:

Primary Contact#:

Primary Email:

EVENT GUIDELINES

Date of Event:

Start of Ceremony:

Start of Cocktail Hour:

Start of Reception:

Dancing Schedule:

ACCOMODATIONS

How many of your guests staying on property?

Will you need more than a 10-room block?

CEREMONY

Ceremony start Time?

Would you like to offer guests pre-ceremony beverages? Non-alcoholic? Alcoholic?

How long do you think the ceremony will be?

Do you have sound/amplification for the ceremony?

How many in the Bridal Party?

Bride-

Groom-

Will you have seating for all of your guests for ceremony?

If planning for an outdoor ceremony, do you have a plan for inclement weather?

BEVERAGES

Do you prefer an open bar, cash bar or consumption?

Do you want premium bar selections (Grey Goose, Woodford Reserve, Patron etc.), or basic bar selections (Absolut, Jack Daniels, Jose Cuervo etc.) ?

Will you have Hors d"oeuvres? Passed or stations?

DINNER/MENU

Do you have special interest menu ideas? i.e. vegetarian, beef, poultry etc.

Do you prefer a sit down, or buffet dinner service?

Number of Courses?

Wedding cake or desserts? Plated or Stationed?

Coffee service?

RECEPTION

Design ideas or interests? Lighting, centerpieces. Etc.

Will you have dancing?

Will you have live music band or DJ?

MISCELLANEOUS

Design ideas or interests? Lighting, centerpieces. Etc.

What is your approximate budget?

What other vendors will you be hiring?

Will you be renting table linens?

Please utilize the space below for any additional comments or concerns you may have.